



## Terms and Conditions

1. Olivia Hurley (hereinafter referred to as “the Celebrant”) will arrive at the agreed venue no later than twenty (20) minutes prior to the time set for the Ceremony.
2. “Client(s)” hereinafter refers to the parties being married, undertaking Renewal of Vows/Commitment Ceremonies and/or parents of children involved in a Naming Day Ceremony.
3. If the client(s) are more than sixty (60) minutes late, the Celebrant reserves the right to move onto any other commitments for the day and return at a later time in the day to conduct the Ceremony. Such time will be at the sole discretion of the Celebrant.
4. If any client(s) is/are affected by alcohol or any other substance, the Celebrant reserves the right to cancel the Ceremony. All payments made to the Celebrant will be forfeited.
5. Payment of the non-refundable booking fee ensures that the Ceremony is booked for the day, date, time and place as agreed on the Notice of Intended Marriage (including alternative setting in the event of wet weather at outdoor venue).
6. Payment in full is due no later than fourteen (14) days prior to the Ceremony, usually when the Declaration of No Legal Impediment form is signed, unless otherwise agreed.
7. Failure to pay the balance of the outstanding fee will result in the non-refundable booking fee being forfeited and the wedding Ceremony will be not be conducted by the Celebrant.
8. If the Ceremony should be postponed for any reason, re-booking and any charges and fees for the subsequent Ceremony will be at the sole discretion of the Celebrant and subject to other bookings.
9. If the Ceremony should be cancelled by the client(s), the non-refundable booking fee will be forfeited.
10. Payment of the Ceremony fee (plus agreed expenses) for wedding Ceremonies entitles the client(s) to two meetings prior to the event to undertake preparation of the NOIM and signing of the Declarations. (A free, obligation-free meeting may have taken place initially also). Full rehearsals at the venue with all members of the bridal party may attract an additional fee.
11. Any agreed expenses will be negotiated and paid fourteen (14) days in advance of the Ceremony, together with the final payment owing.
12. A Public Address (P.A.) system will be provided, if requested, at no additional cost. Client(s) will need to provide their own Bluetooth accessible device with the music required and also be responsible for allocating one person to be responsible for operating the music through the P.A. system and the timing of same.
13. The P.A. system will be provided in good faith by the Celebrant. If for any reason the equipment malfunctions or fails on the day, the Celebrant will not be held responsible for breaching the terms and conditions of the agreement.
14. A signing table and two chairs, including coverings may be provided by the Celebrant at the request of the client(s). The Celebrant will not be responsible for matching colours or themes of the Ceremony.
15. No other equipment will be provided by the Celebrant. The responsibility for providing such equipment such as additional tables, chairs, carpets, flowers and/or decorations lies solely with the client(s).